

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Library Board of Trustees
DATE MEETING AGENDA POSTED	November 5, 2014
LOCATION	Cora J. Belden Library
DATE OF MEETING	November 10, 2014
TIME MEETING STARTED	7:03 PM
PERSON PREPARING MEETING MINUTES	Mary Hogan
VERBATIM NOTES TAKEN	☐ Yes ⊠ No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	☐ Yes ⊠ No
MEMBERS PRESENT AT MEETING	
1. Susan Coogan	2. Wendell Coogan
3. Kelly Cushing	4. Lynn Ptak
5. Eliana Thomen	6.
7.	8.
NUMBER REQUIRED FOR QUORUM4 QUORUM PRESENT ⊠ Yes □ No  TEXT MOTIONS AND RESULTS VOTES	
1st MOTION Passed Failed	☐ Tabled
Approval of Minutes: A Motion was made by Member Wendell Coogan to approve the minutes of September 8, 2014 with the name correction Kelly Cushing Coogan to Kelly Cushing (Adjournment: A Motion was made by Member Susan Coogan to adjourn. Seconded by Member Kelly Cushing Coogan). Seconded by Member Susan Coogan. Motion carried by unanimous vote.	

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2nd MOTION Passed Failed Tabled	
2015 Meeting Schedule: A Motion was made by Member Wendell Coogan to adopt the	
following meeting schedule for 2014:	
Monday, February 9, 2015	
Monday, April 13, 2015	
Monday, June 8, 2015	
Monday, September 14, 2015	
Monday, November 9, 2015	
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Meetings to be held at the Cora J. Belden Library at 7:00 pm.	
Seconded by Member Kelly Cushing. Motion carried by unanimous vote.	
Seconded by Member Kerry Cushing, Motion Carried by unanimous vote.	
3rd MOTION Passed Failed Tabled	
Sunday Hours: A Motion was made by Member Wendell Coogan to support the opening of the	
library on Sundays. Seconded by Member Susan Coogan. Motion carried by unanimous vote.	
3rd MOTION Passed Failed Tabled	
Adjournment: A Motion was made by Member Wendell Coogan to adjourn. Seconded by Member Susan Coogan. Motion carried by unanimous vote.	
Member Susan Coogan. Motion carried by unanimous vote.	
SEE THE MAIN MINUTES WEB PAGE TO ACCESS ADDITIONAL MEETING	
INFORMATION (i.e., WORKING NOTES, ACTIONS).	
TIME MEETING ADJOURNED: 7:43 PM . TIME DELIVERED TO TOWN CLERK:	
pm on November 12, 2014	

Form revised 1/1/11